

**Borrowdale Parish Council Minutes**

Minutes of the Bi-Monthly meeting of the Borrowdale Parish Council held in the Rosthwaite Institute on Wednesday 26<sup>th</sup> November 2014 at 19:30

**Present:** Andrew Webb (in the Chair), David Hindmarch, Trevor Dowson, Gill Brocklesby, John Bennett, Sam Hicks, Nigel Dixon

**In Attendance:** Becx Carter (Clerk), Billy Bland (resident), Jeff Hall (Grange resident), C/Cllr Lysser

**Apologies:** Gary Metcalfe

**90/14 Apologies for absence**

Apologies were received from the above-mentioned people

**91/14 Request for Declarations**

None received

**92/14 Declarations of Interest**

None

**93/14 Approval of Minutes of the meeting held on the 24<sup>th</sup> September 2014**

All members had received a copy of the minutes to read.

**Resolved:** The minutes of the meeting held on the 24<sup>th</sup> September 2014 were confirmed as a true & accurate record, and as such were signed by the Chairman.

**94/14 Action Reports/Updates from Councillors & Clerk***SSSI Lodore Woods*

The clerk informed the council that discussions relating to this matter were still on going with the Land Registry and a fuller update would be provided at the January meeting.

*Vodafone Rural Sure Signal Programme*

The clerk updated the council that Borrowdale had been successful in being shortlisted for this programme and over the coming weeks/months Vodafone would be visiting the area to undertake technical tests.

*Football Pitch Rental*

The clerk informed the council that the last time rent had been paid on the football pitch was in June 1998.

*National Trust Matters- Housing*

The clerk updated the council that a long response has been received from the National Trust, parts of the response were read out at the meeting.

**Action: Clerk to circulate the full email to all councilors for their information.**

A summary of the areas discussed at the meeting is provided below:

- Locality- Mr Burditt confirmed that this is defined following a district level assessment, and it was decided that they were not a significant housing provider anywhere within the North West.
- Nook Cottage- Mr Burditt looked further into this specific letting, and confirmed that as the National Trust are not a significant housing provider their first obligation is to secure market rent. Nook Cottage has not

been amalgamated with Nook Farm, it is on a separate tenancy and an open market rent is paid for it. It was let to the current tenants based on the rental policy. The cottage was tricky to let due to its close proximity to the farm, shared access & parking. The contribution that the cottage makes to the farm viability was a secondary consideration. In summary this was not a case of the National Trust farm policy over-riding the housing policy.

- National Trust to consider providing some land to the Village Hall Committee for use with the institute as a community green space- National trust would like Borrowdale Parish Council to go back to them with some proposals for this green space. Clerk to stress the links between the Institute and the School who would also use the green space surrounding the institute.

Following the above it was **resolved** that Borrowdale Parish Council would like to pursue with the National Trust the issue of significant housing provider and the belief that the council have that the National Trust are a significant housing provider within the Borrowdale area.

**Action: BC to circulate an image of the Borrowdale Institute to all for them to draw on proposals for the green space**

**Action: BC to pursue with the National Trust if properties have to be advertised before they are re-let or if they can be let with out advertising.**

### *Hunting*

The clerk updated those present with responses from the National Trust with regard to hunting queries:

- The National Trust don't provide lists of fixtures, interested parties must contact the Fell Packs direct- The clerk has contacted the relevant pack and not yet received a response.

**Action: Clerk to chase this matter up and if no response is received to report this to the National Trust**

- Compliance with the licence- The National Trust have provided a blank copy of the licence for reference, they also attend regular meetings with the Fell Packs (one at the start of the season and one at midseason) to discuss ongoing issues. Any specific compliance issues can be raised with the Estate Manager. The National Trust expect their licence holders to comply fully with the law and the licence, anyone suspected of breaking the law should contact the local police force as the proper investigating authority. In the past they have taken strong action against licence holders where the police have found them guilty of breaking the law. If anyone feels the terms of the licence have been breached then evidence should be provided.

**Action: Clerk to circulate blank licence to all councilors for information**

**Action: Clerk to contact the police regarding this matter and ask them to attend fixtures to ensure compliance with the hunt licence (next fixture on the 8<sup>th</sup> December).**

### **95/14 Public Participation**

Police Report- A written report was received noting one incident since the last meeting (a road traffic incident).

#### *C/Cllr Lysser CCC Updates:*

C/Cllr Lysser had recently attended a meeting which was discussing the movement of the 30/40mph zone at the entrance to Keswick (from the southern side of Castlehead to the Northern Keswick side of the woods). This TRO order would cost in the region of 2k. AT the meeting that C/Cllr Lysser had attended CCC didn't seem to be clear on what the parish council views were, CCC are to write to the PC again and ask for their opinion on this matter.

**Resolved** by all present that Borrowdale Parish Council object to the spending of 2k for the movement of this speed limit in particular on this narrow stretch of road which is regularly used by buses.

Bus Service- C/Cllr Lysser notified the council that Caldbeck had tried to save one of their bus services but had failed to get the critical mass of passengers, and also that the underwriting costs for each journey were too high (£150). Cllr Lysser has talked to CCC who have implied if the school run was changed to a community run then CCC would consider supporting this to the same extent that they support the school bus service, but any shortfall would have to be picked up by someone e.g. the parishes.

The clerk has received an email from Mr Buttle which seems to imply that Stagecoach MAY be willing to consider the addition of one extra late afternoon service either 16:30/17:30 on a use it or lose it basis.

**Action: Clerk to write to Stagecoach referencing Mr Buttle's email and ask them to consider running one late afternoon service at 16:30 from Keswick for this winter to see how it works.**

**Action: Clerk to (if the above is not successful) contact Booths and Reays to see if a some kind of an agreement could be reached to allow Reays to run such a service. Clerk to notify Stagecoach that the Parish Council are opening a dialogue with Reays.**

Cllr N Dixon passed over a petition with over 700 signatures on it campaigning to save the bus

**Action: Clerk to file a copy of this petition with CCC and Stagecoach.**

**Action: Clerk to also ask for written rational from stagecoach on why they don't use a smaller bus on the service, to save/reduce costs.**

Greta Gardens Costs- Cllr Lysser informed the council of costs for the local occupancy properties on the new Greta Gardens development (300k to buy, plus £390 service charge a month, plus council tax. Or circa £150k to part buy plus £400 a month rent on the remaining share, plus £390 service charge, plus council tax) C/Cllr Lysser informed Borrowdale Parish Council that Keswick Town Council were writing to the developers to object to these exceptionally high costs.

**Action: Clerk to agenda this matter for the January meeting.**

#### **96/14 Highways & Transport Matters**

No further matters received

#### **97/14 Broadband**

It was noted at the meeting that there has been reports of a new cabinet being installed into Rosthwaite that MAY extend the superfast broadband coverage within the parish.

**Action: Clerk to continue working to obtain clarity on this matter and to circulate information to all as it is received.**

#### **98/14 Community Voluntary Projects**

No suggestions were received

#### **99/14 Correspondence.**

Unless listed below all correspondence listed on the agenda is noted as having been received by no action was required.

-10 Peaks Event Notification-No objections to this event being held

-Election to Smaller Councils Committee- No candidate to be submitted from Borrowdale Parish Council

-Derwent 7-Recycling Pilot- Borrowdale Parish Council **resolved** that they were happy to be considered as part of a proposed trial area for the recycling sacks.

**Action: Clerk to submit this information to the Derwent 7**

#### **100/14 Finance**

##### **a) Accounts for payment**

The following items were authorized for payment and all cheques were signed by two signatories:

<b>Chq Ref</b>	<b>Supplier</b>	<b>Total</b>
	Becx Carter- Salary	£474.22
	HMRC-PAYE	£118.60
	Becx Carter- Expenses	£45.97

	Cumbria Payroll Services	£14.00
	BDO Audit Fee	£156
	Cumbria County Council- Returning 2k grant	£2000
	Andrew Webb-reimbursement for web hosting & email	£30.10
	Borrowdale Institute- Towards Architect Fees	£312.00
	<b>Total</b>	<b>£2838.89</b>

**Resolved** by all present that the above payments be signed

**Action: Clerk to process the above payments**

**Resolved** by all present that 50% of the bill from the Architects be paid towards the plans for the institute.

**Action: Clerk to process the above**

**b) Return of £2k Grant to CCC**

The Clerk once again raised this issue, and notified the council that despite repeated requests none of the relevant paperwork has been received. The Clerk requested it be noted that she was getting seriously concerned regarding the ongoing liabilities of this grant. Clerk notified the council that the current invoice received from the architect re the institute could not be paid with this grant even if the relevant paperwork was completed as the grant can't fund retrospectively.

**Resolved** that the clerk return these funds to the Cumbria County Council

**Action: Clerk to complete the above**

**c) Approval of BDO Audit for yr end 31<sup>st</sup> March 2014**

It was approved and noted that the council received the BDO Audit report for the year ending 31<sup>st</sup> March 2014. The minor point raised as part of the Audit were acknowledged and will be addressed next year. Notice of the completion of the audit has been posted on the council noticeboards.

**d) Proposed budget for 2015**

The clerk had circulated a draft budget to all prior to the meeting. Unknown areas of the budget currently are the potential CTRS grant from ABC, and also the possible costs of next years elections.

**Action: all to let the clerk know about any omissions/errors on the budget**

**Action: Clerk to continue to liase with ABC on their two aspects**

**Action: Clerk to re agenda these matters for the January meeting**

**e) Allerdale Credit Union Funding Request & Great North Air Ambulance Funding request**

**Resolved** by all present that it was not the role of the council to provide funding support to organisations such as these

**f) Email Costs**

The clerk informed the council that her email was starting to fill up, and the only way to increase its capacity was to upgrade the system. The clerk informed the council that many emails were stored in the inbox for historical/reference purposes, and also so if anyone ever had to step in and take over the job the records were all there. The costs of upgrading would be an £80 one off cost and then circa £9 a month.

**Action: Clerk to agenda this matter for the January meeting for consideration and approval**

**101/14 Planning Matters & Consultations**

**Planning Applications for Consideration**

None

Planning Decisions

The following decisions were noted:

Derwent House, Borrowdale	Addition of and alterations to windows to North Elevation- APPROVED with conditions
Honister Cottage & Yew Tree	Change of use of manager/staff accommodation into holiday letting accommodation or local needs housing for first floor and part of ground floor of existing building- APPROVED with conditions.

The Parish Council were disappointed to note the decision in the Honister Cottage & Yew Tree application, and raised queries regarding the timber building which is still in situ

**Action: Clerk to circulate the officers report to all**

**Action: Clerk to contact LDNPA to request further information on the enforcement regarding the timber building.**

102/14 Consultations to respond to*LDNPA Management Plan 2015-2020*

The document had been circulated to all councillors.

**Resolved** that all councillors would read the document and submit comments to the clerk by the end of December for correlation and circulation to all before submission in mid January

**Action: All to action this by the 31<sup>st</sup> December**

**Action: Clerk to circulate a summary of responses to all in early January**

*CCC Securing our Future Consultation*

**Resolved** that Borrowdale Parish Council have no comments on the proposed council tax raise, the council support the consideration of unitary authority, and in addition object to the proposal to cut the grant to the LDNPA and to reduce the road maintenance budget on grounds of health & safety and the effect it could have on tourism.

**Action: Clerk to submit the above comments**

*CCC Draft Flood Risk Management Strategy*

Receipt of this document was noted, Councillors will contact the clerk if they are interested in viewing/commenting on this document.

103/14 Reports back from Linked Groups

*Derwent 7-* The next meeting takes place on Monday 15<sup>th</sup> December 2014.

104/14 Councillor Matters

None raised

105/14 Date of Next Meeting

Wednesday 28<sup>th</sup> January 2014 at the Rosthwaite Institute.

The meeting closed at 21:09